

Getting Started with Pearson Realize

Welcome

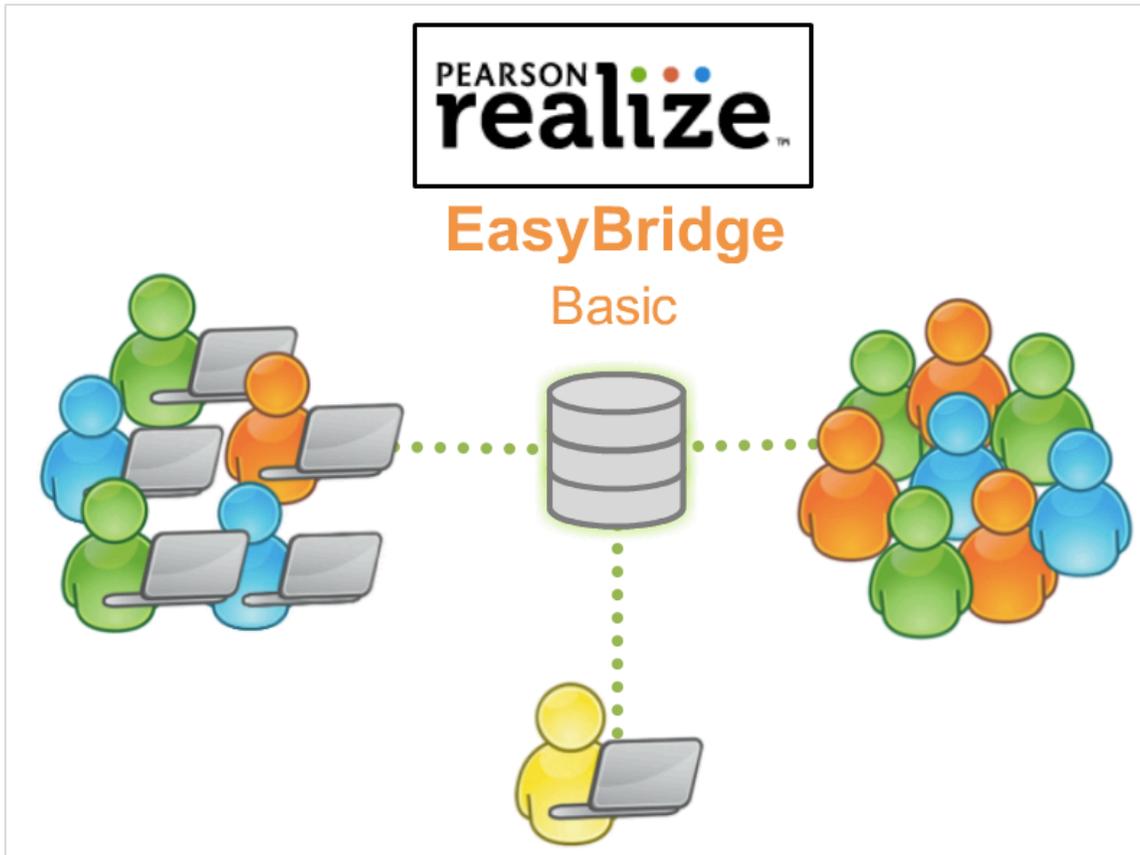


Getting Started

- Create Classes
- Find Content
- Access Data

Hi, and welcome to My Pearson Training. In this tutorial, we'll explore Pearson Realize™ and get started creating classes, finding content, and accessing data. This tutorial will give you an overview of Pearson Realize so that you can quickly be up and running in no time.

Introduction



Teacher and student accounts are managed and shared by a centralized identity management service called Pearson EasyBridge. EasyBridge simplifies managing users and classes by having a central administrator upload and manage accounts.

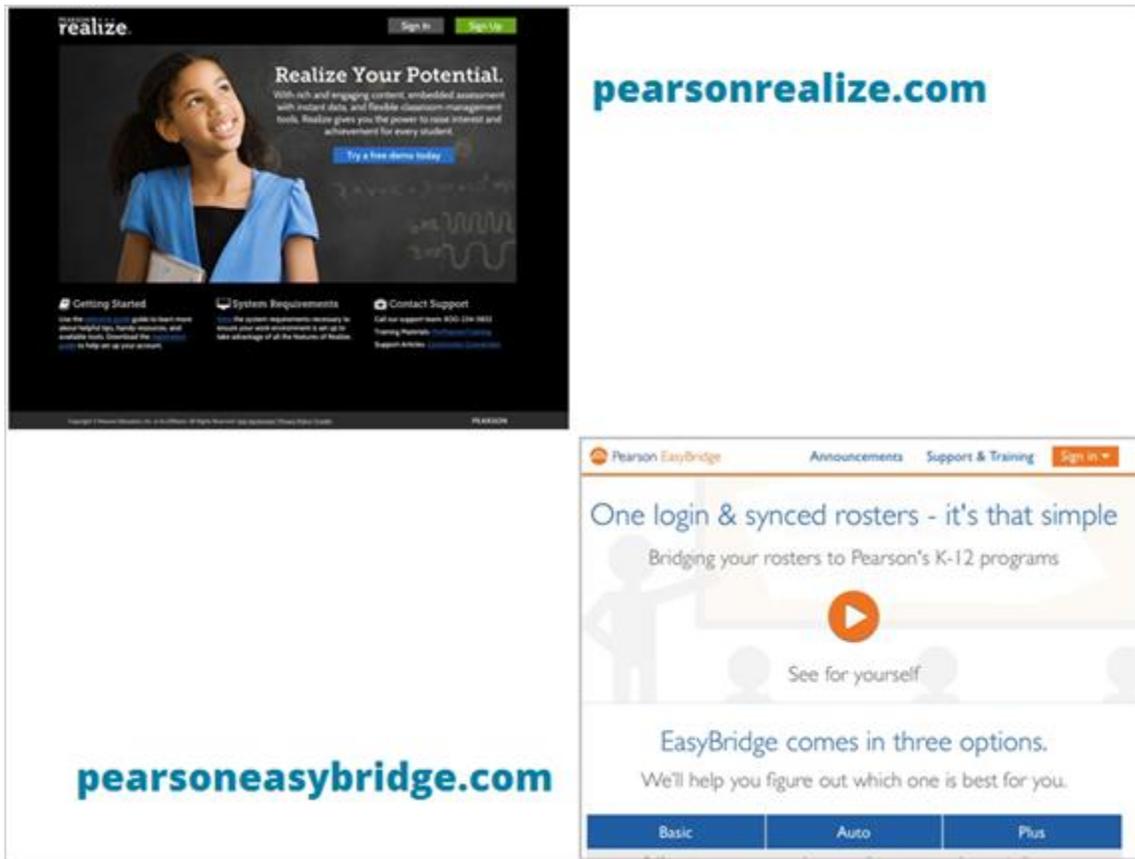
In EasyBridge Plus and Auto districts, teacher and student accounts as well as class rosters are managed by the district, and information flows to Realize via EasyBridge.

In EasyBridge Basic, we recommend an administrator manage student and teacher accounts as well as class rosters on EasyBridge.

For teachers without admin support, teachers can manually create classes and enroll students into classes on Realize.

Ask if your administrator will upload student accounts, teacher accounts, and class rosters.

Navigate the Home Page

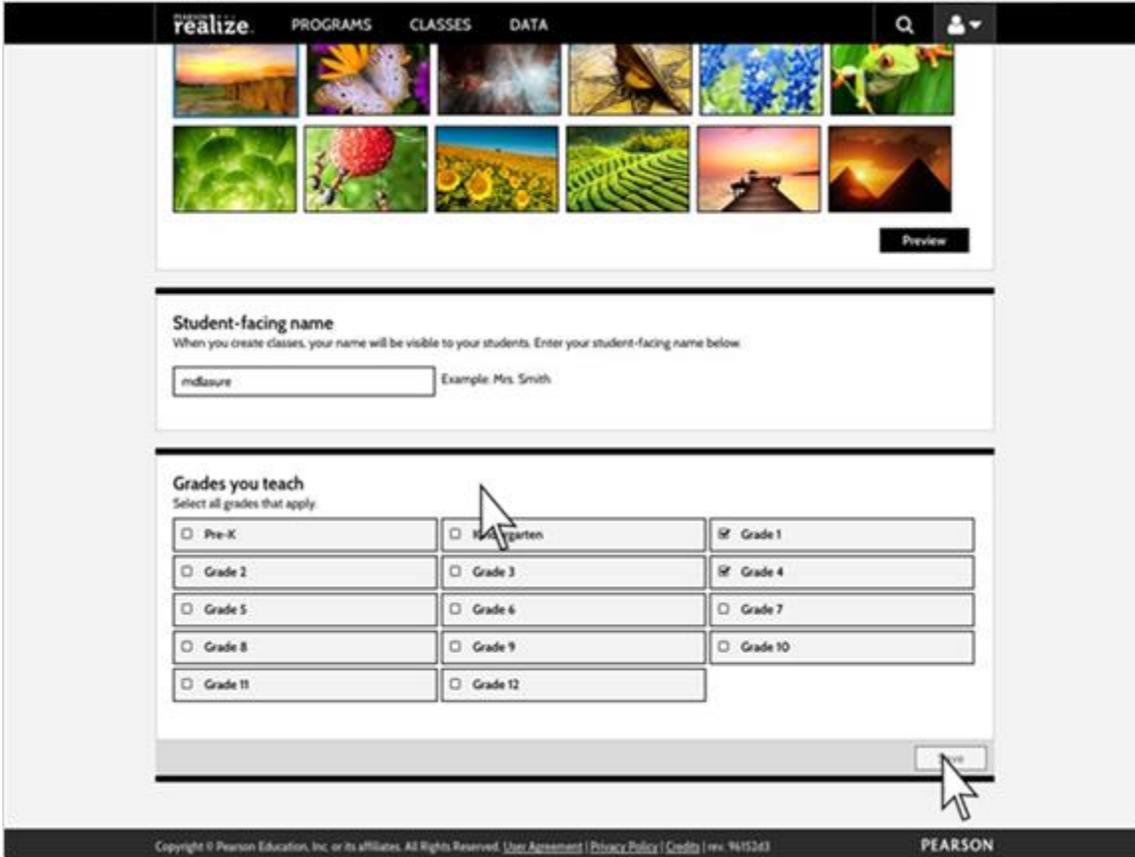


Sign into Pearson Realize. EasyBridge Basic teachers sign in using PearsonRealize.com, while EasyBridge Auto and Plus teachers access Realize via EasyBridge. Ask your administrator if you are unsure how to sign in.

To access programs, classes, and data, use the menu bar at the top of the page, or use the colored circles.

- Use the green **Programs** circle to select a specific program, or to view all programs.
- Use the orange **Classes** circle to access recently submitted assignments and attachment notifications. This is also where you manage classes and class discussions boards.
- Use the blue **Data** circle to view student' mastery, progress, and usage data.
- Use the **Search** icon to search for content by keyword.
- Use the **Profile** icon to modify user settings, access help, and view announcements about recent releases and new features.

Set Up Your Profile



Student-facing name
When you create classes, your name will be visible to your students. Enter your student-facing name below.

Example: Mrs. Smith

Grades you teach
Select all grades that apply.

<input type="checkbox"/> Pre-K	<input type="checkbox"/> Kindergarten	<input type="checkbox"/> Grade 1
<input type="checkbox"/> Grade 2	<input type="checkbox"/> Grade 3	<input type="checkbox"/> Grade 4
<input type="checkbox"/> Grade 5	<input type="checkbox"/> Grade 6	<input type="checkbox"/> Grade 7
<input type="checkbox"/> Grade 8	<input type="checkbox"/> Grade 9	<input type="checkbox"/> Grade 10
<input type="checkbox"/> Grade 11	<input type="checkbox"/> Grade 12	

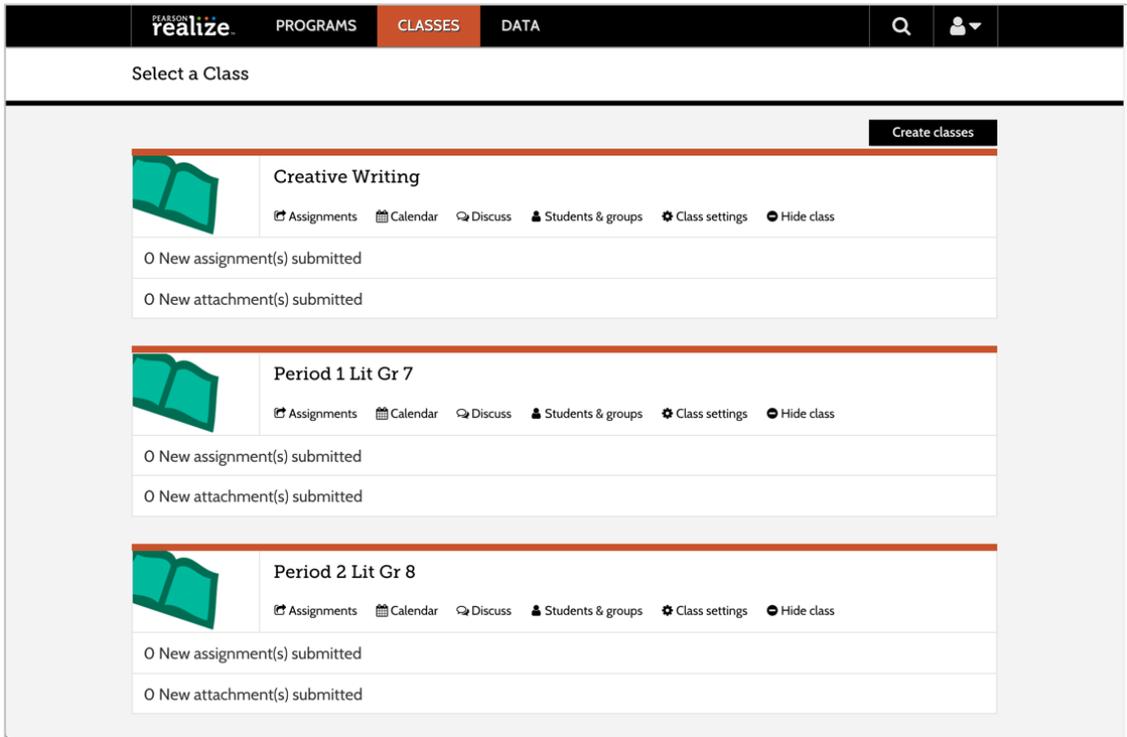
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The first time you sign in, select **Profile >Settings** to set up your account information.

- Set up your Account information.
- Select your programs.
- Pick a profile icon and a background image.
- Choose the grade(s) you teach.
- Choose how you wish your name to appear.

Create Classes for EasyBridge Basic



Teachers add products to the classes they want to use after the EasyBridge administrator completes the bulk upload. EasyBridge Basic Teachers can also create classes on Pearson Realize, and access those classes on other platforms that share class rosters.

Classes provide students access to the online curriculum. After you create your class, you can manage assignments for your students, create groups, and even use your class calendars to plan what's next.

Classes may be created for teachers by an administrator. Administrators can also add products to classes. If the administrator does not upload classes to EasyBridge, teachers will create their own classes in Pearson Realize.

Create Classes Interactive

1. Create a class

Class name: Institution: INTERNAL, Pearson K12 ELA School

Class picture:

2. Pick programs

Choose the programs you would like your students to have access to for this class. Once you add your students in the next step, you will not be able to change your program selections.

Common Core Literature Grade 10 Common Core Literature Grade 11

Common Core Literature Grade 12 Common Core Literature Grade 6

Common Core Literature Grade 7 Common Core Literature Grade 8

Common Core Literature Grade 9 Reading Street National Grade 1

Show all programs

3. Add students to class

Hide tips for adding students

Student names	User names	Passwords
<ul style="list-style-type: none"> Add new students by entering their last name, first name. Enter first letter of last name. Names of students already enrolled in Realize will appear in a drop-down list that you can scroll and select. Create a new student account if student is not on the list. 	<ul style="list-style-type: none"> Use at least one character. Uppercase or lower case is OK – user names are not case-sensitive. You can use letters, numbers, periods, @, and underscores. User names must be unique – two students can't have the same user name. 	<ul style="list-style-type: none"> Use at least 8 characters with no spaces. Must include at least one letter and one number or special character. Passwords are case-sensitive. A student's password can't be similar to his/her first or last name or user name.

Student name	Username	Password	<input type="checkbox"/> Hide password text

Add more row(s)

4. Choose the student theme

You can make this selection individually for each student on the Students & Groups page.

Default Theme Early Learning Theme

Now it's your turn!

Start by selecting **CLASSES** from the menu bar at the top of the page or from the Create Classes circle on the Home screen.

On the **Select a Class** page, click the **Create classes** button above the class listing on the right side of the page. Then, click the appropriate area on the screen to complete each step.

1. Create a class name, and select a class picture.
2. Pick the programs your students will use.
3. Add students to your class, last name first.
4. In the Choose the student theme section,

select **Default Theme** or **Early Learning Theme**. The theme you select here will apply to all students assigned to this class.

If your student has been in the system previously, names will appear when you type the first three letters of the student's last name. Their usernames and passwords will self-fill when you select a name from the list. If entering a new student, enter the student name, and create a username and password for the student.

Tips for Adding Students to a Class

Student names

- Add new students by entering their 'last name, first name'.
- Enter first letter of last name. Names of students already enrolled in Realize will appear in a drop-down list that you can scroll and select. Create a new student account if student is not on the list.

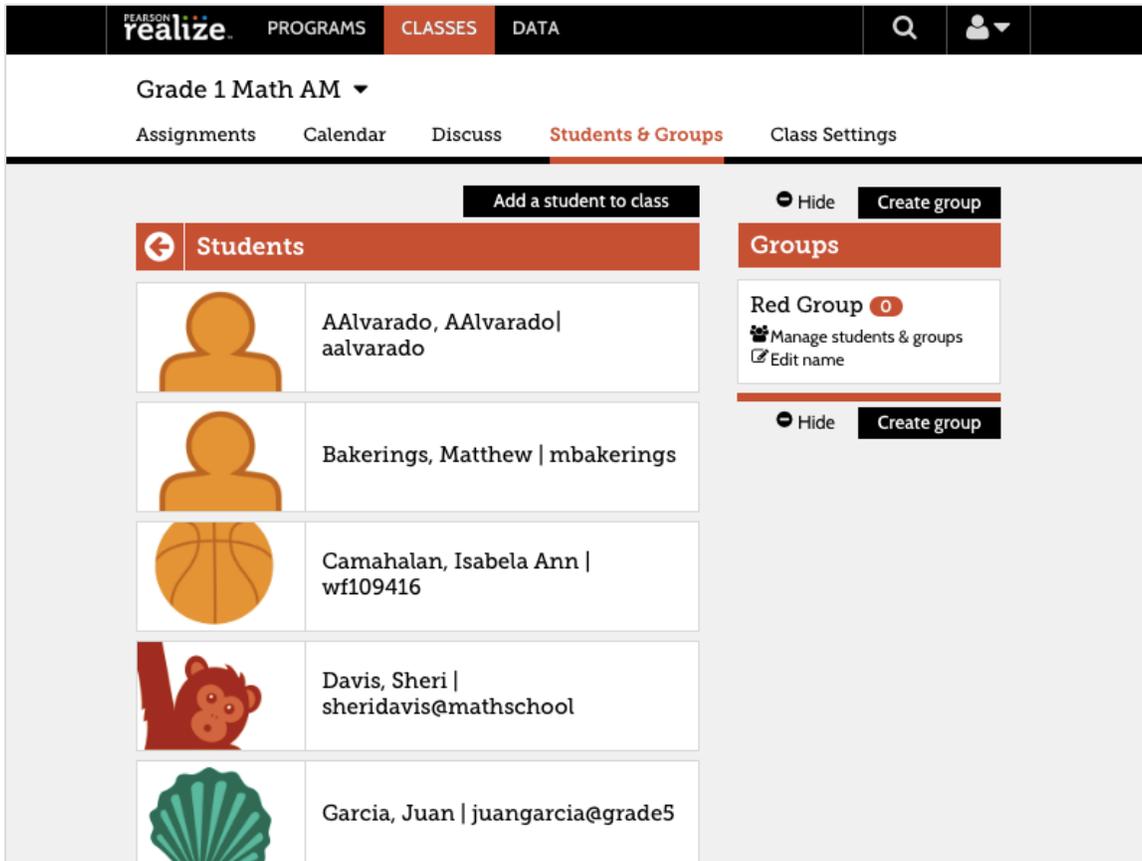
User names

- Usernames must be at least 8 characters, but no more than 75.
- Upper or lower case is OK - user names are not case-sensitive.
- Use letters, numbers, periods, @, underscores, or blank spaces.
- User names must be unique - two students can't have the same user name.

Passwords

- Use at least 8 characters with no spaces. A student's password should not be similar to his/her first or last name or user name.
- Must include at least one letter and one number or special character.
- Passwords are case-sensitive.
- For privacy, you can select the **Hide password** text box if you want to have asterisks replace the characters you are entering for the password.

Create Student Groups



After you've created classes and added students to your classes, you can create groups made up of students from a single class, or from students across several classes. Creating groups helps organize students and makes creating assignments easy.

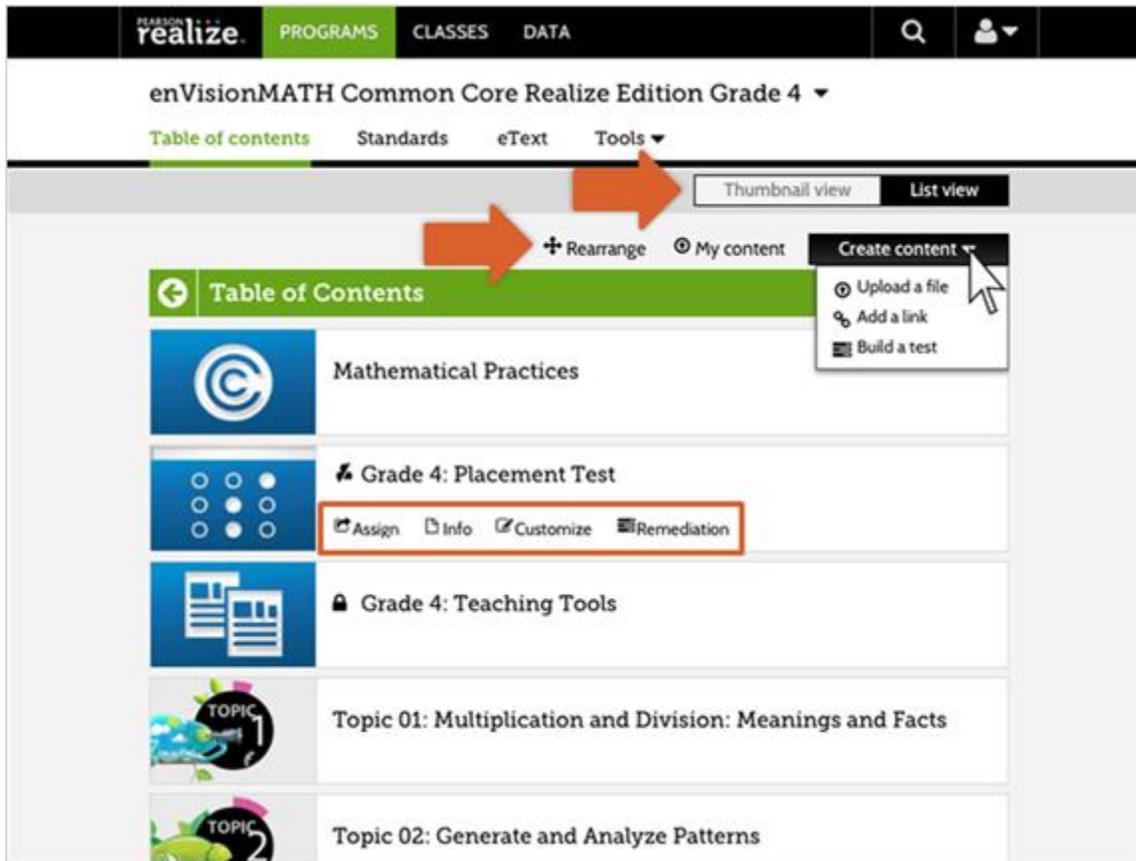
To create a group:

1. Click **CLASSES** in the menu bar at the top of the page.
2. From the list of classes, find the class you want to work with and click the **Students & groups** link under the name of the class.
3. To create a group of students, click the **Show groups** link and then click the **Create group** button. In the **Create group** dialog box, type the name your group and click **Done**.
 - a. You can edit the group name by clicking the **Edit name** link.

Add students to your group:

5. Select the **Manage students & groups** link under the group name.
6. Click the box to the left of the student's name you want to include in the group.
7. Click **Save** when you're finished adding students to your group. You can also clear the check box to remove students from this group and select **Save** when you're finished.
8. Each group display a small orange circle with a number that indicates how many students are in that group. When you hover over the circle, it displays the names of students in the group.

Browse the Program Table of Contents



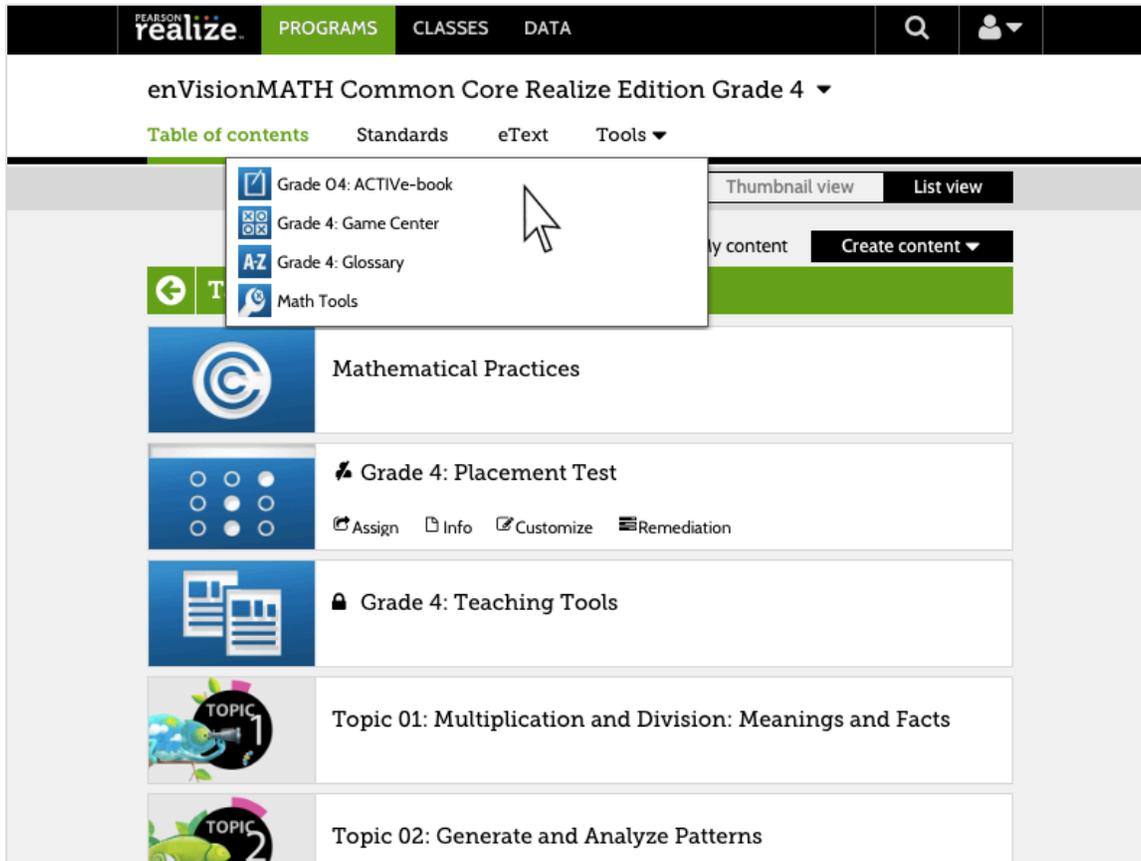
Programs represent the Pearson content that you can use to design your classes. The classes you selected in the Settings area now appear in the Programs area. Click the program to view the TOC. The TOC displays the content, tools and assessments that accompany each learning activity. You can view the programs in a list or thumbnail format, and rearrange the program listing.

The TOC gives you access to structured lessons with both student-facing assets, and large amounts of content for teacher support.

The Create Content menu gives you the freedom to upload your own content and add web links to any program or lesson.

Some items contain quick links to teacher resources, assignment information, test customizations, and remediation activities.

Program Table of Contents and Tools



Many programs contain links to additional resources, such as eTexts and Centers, with activities that can be accessed anywhere by students and parents.

The ACTIVE-book is an electronic version of Black Line Masters, which students can complete digitally. Math Tools offer additional manipulatives to help students master topics, and vary by program. Some of these tools include counters, number lines, graphs, geometry, and fractions.

Create and Assign Content to Students

The screenshot shows the Pearson Realize interface with a search for 'FOIL'. The top navigation bar includes 'realize', 'PROGRAMS', 'CLASSES', and 'DATA'. A search bar contains 'Search by Keyword'. Below the search bar, a green header reads 'Realize results for: FOIL'. The results are displayed in a table with a left-hand filter menu and a main content area. The filter menu includes categories like Grade, Language, Media Type, Content Category, and Source. The main content area shows 1-10 of 17 results, with a 'See results from: gooru' button. The first result is 'Problem 3: Using FOIL' with an 'Assign' button highlighted by a mouse cursor. Other results include '7-3 Problem 4 Using FOIL', '7-3 Virtual Nerd™ Tutorial: What's the Grid Method of FOILING?', and '8-3 Virtual Nerd™ Tutorial: What's the Grid Method of FOILING?'.

Grade	1 - 10 of 17 results	See results from: gooru
9 (15)	PROBLEM 3	Problem 3: Using FOIL Info Assign
11 (2)	PROBLEM 4	7-3 Problem 4 Using FOIL From: 7-3: Multiplying Binomials : Topic 7: Po... Info Assign
Teacher Only		
No (17)		
Language		
English (17)		
Media Type		
Interactive Media (6)		
Lesson (5)		
Link (4)		
Test (2)		
Content Category		
Activity/Exercise (10)		
Assessment (2)		
Sequence (5)		
Source		
Pearson (17)		
Program		
Algebra 1 Common Core (12)		
Algebra 2 Common Core (2)		

After you create your classes and groups, you can create assignments for students within the groups, or give assignments to individual students.

You can find content in your program topic area that is aligned to your state standards and assign this content directly to your students.

You can also search for specific content in Pearson Realize™ by selecting the search icon then entering a keyword in the search box.

Click **Assign** in the TOC list to assign the content to a class, group, or to individual students. Enter a start date, and end date, and assignment instructions. Then select one or more classes, groups, or students and click **Assign**.

Assign Content by Standard

enVisionMATH Common Core Realize Edition Grade 4 ▾

Table of contents **Standards** eText Tools ▾

Results for: Common Core Standards Grade 4

Common Core Standards Grade 4 Measurement and Data: Represent and interpret data.

1 - 10 of 18 results

Grade	1 - 10 of 18 results
4 (18)	
Teacher Only	
No (16)	
Yes (2)	
Language	
English (16)	
Spanish (2)	
Media Type	
Document (8)	
Interactive Media (6)	
Lesson (2)	
Video (2)	
Content Category	
Sequence (2)	
Teacher Resources (10)	
Visual Learning (6)	
Source	
Pearson (18)	

	Solving Problems Involving Line Plots: Visual Learning This is a visual learning animation. Info Assign
	Solving Problems Involving Line Plots This is a visual learning animation. Info Assign
	Solving Problems Involving Line Plots This is a visual learning animation. Info Assign
	Solving Problems Involving Line Plots This is a visual learning animation. Info Assign
Lesson	15-02: Solving Problems Involving Line Plots

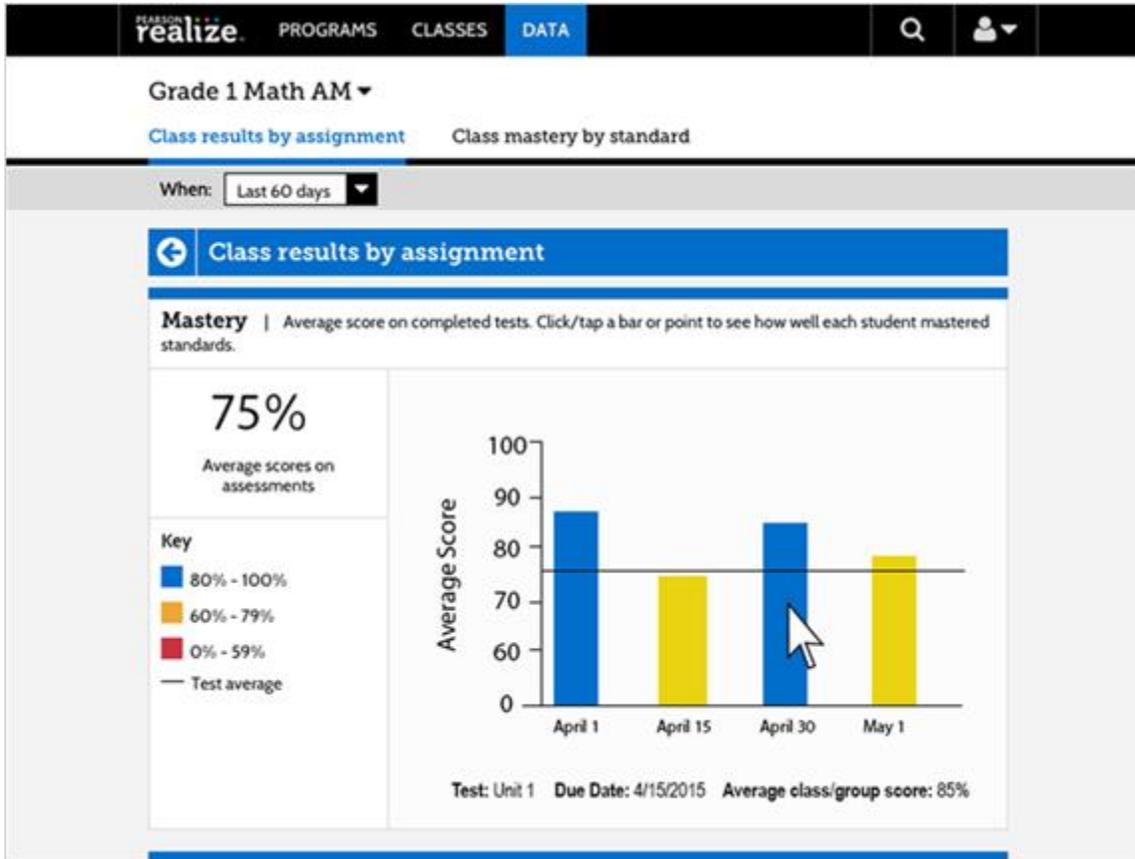
Most programs are aligned to standards. Standards are a state's curriculum benchmarks, periodically updated by the Board of Education. Pearson Realize™ provides a source of premium content correlated to state standards.

From the list of standards associated with the program select a standard to search for content aligned to that standard.

Realize searches all the programs in your account. Content can be assigned to any class, group, or student.

The Results page lists lessons, assessments, and activities associated with mastery of the standard. You can filter the results as you like, and then create assignments for your students.

View Class Data



You can use the Data tab to instantly access student and class data that shows standards mastery on assignments completed so far, overall progress, and the amount of time students have spent on their work. Select data points to reveal detailed information about assignment mastery, progress, and usage.

Key Points

To learn more about this and other Realize topics, visit MyPearsonTraining.com.